

Appendix A: Questions for Reviewing Leadership Programs

1) General information: What type of program/activity is this? What organizations are involved? Who are the target audiences? How many people are served?

2) Key lessons learned: What are the most successful activities/strategies? Least successful?

3) Recruitment: How are young professionals, mid-level professionals, and/or established leaders recruited?

4) Participant requirements: What level of commitment do participants need to make? What is the optimum number of participants for the program/activity to be successful?

5) Resources and timeline: How much money, staff capacity, and other resources are needed to replicate this program/activity? How long did it take to launch this program/activity?

6) Communications: How is the case made about the importance and impact of the program? Please include specific language and/or talking points.

7) Tracking and evaluation: Does the program track or evaluate its outcomes? If so, how?

8) Best practices: Is there a need for best practices regarding this type of program/activity? If so, what should be included in best practices? How should they be used?

9) Other information: What drives the program? (For example, staffing shortages, funders, leadership, etc.) Anything else that might be helpful to others involved in this work?

Links and materials: Please list relevant website links and/or attach written materials.